

CHECKLIST

PDPL technical readiness checklist

From our guide: UAE PDPL compliance for IT teams: what changes in Microsoft 365 and your data setup. Read the full guide, with the reasoning and official sources, at www.missanglobal.com/resources/uae-pdpl-basics-for-business/

Organisation _____

Completed by _____

Date _____

PDPL technical readiness

- ☐ Data map for every system holding personal data, with an owner for each.
- ☐ Microsoft 365 data location confirmed and documented.
- ☐ MFA enforced for all users; legacy authentication blocked.
- ☐ Sensitivity labels and DLP policies live for personal data.
- ☐ Retention policies matching the records schedule.
- ☐ External sharing reviewed and restricted.
- ☐ Audit logging on, with tested search for data subject requests.
- ☐ Encrypted, managed endpoints.
- ☐ Data processing terms with all relevant vendors.
- ☐ Incident procedure written and rehearsed.
- ☐ A named owner (DPO or equivalent) for requests and breaches.

Want a second pair of eyes on this?

Our engineers can walk through this checklist with you and tell you which gaps to close first. Call **+971 6 562 6006** or write to us at www.missanglobal.com/contact-missan/. We reply within one business day.

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General information for planning, not legal or tax advice. Confirm the current position with the official sources linked in the guide.