

CHECKLIST

Microsoft 365 security baseline checklist

From our guide: Microsoft 365 security baseline for UAE companies: Defender, Intune, Conditional Access and Copilot readiness. Read the full guide, with the reasoning and official sources, at www.missanglobal.com/resources/microsoft-365-security-baseline-uae/

Organisation _____

Completed by _____

Date _____

Baseline checklist

- ☐ MFA enforced for 100% of users; legacy authentication blocked.
- ☐ Phishing-resistant MFA for admins; two break-glass accounts.
- ☐ No day-to-day accounts with Global Administrator rights.
- ☐ All company devices enrolled in Intune and compliant.
- ☐ Defender for Office 365 preset policies on; external forwarding blocked.
- ☐ SPF, DKIM and DMARC at enforcement on all sending domains.
- ☐ EDR on every endpoint and server; alerts monitored.
- ☐ Sensitivity labels and DLP for personal and financial data.
- ☐ External sharing restricted; oversharing report reviewed.
- ☐ Audit logging on; Secure Score reviewed monthly.
- ☐ Independent backup of Exchange, SharePoint, OneDrive and Teams data.

Want a second pair of eyes on this?

Our engineers can walk through this checklist with you and tell you which gaps to close first. Call **+971 6 562 6006** or write to us at www.missanglobal.com/contact-missan/. We reply within one business day.

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General information for planning, not legal or tax advice. Confirm the current position with the official sources linked in the guide.