

CHECKLIST

DR readiness checklist

From our guide: Disaster recovery planning for UAE businesses: RPO, RTO, DR site options and testing. Read the full guide, with the reasoning and official sources, at www.missanglobal.com/resources/disaster-recovery-plan-uae/

Organisation _____

Completed by _____

Date _____

DR readiness checklist

- ☐ System inventory with tiers and dependencies.
- ☐ RPO and RTO per system, signed by leadership.
- ☐ Immutable or offline backup copy; separate backup credentials with MFA.
- ☐ Independent Microsoft 365 backup.
- ☐ DR site approach chosen per tier, with costs approved.
- ☐ Written runbook, stored offline, with named roles.
- ☐ Monthly restore tests logged; annual failover test completed.
- ☐ Cyber insurer and key customers' requirements mapped to the plan.

Want a second pair of eyes on this?

Our engineers can walk through this checklist with you and tell you which gaps to close first. Call **+971 6 562 6006** or write to us at www.missanglobal.com/contact-missan/. We reply within one business day.

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General information for planning, not legal or tax advice. Confirm the current position with the official sources linked in the guide.